# Proceedings of Meeting of IQAC held on 9.9.2017

A meeting of IQAC of Khalsa College Amritsar was held in the office of Principal on 9.9.2017 at 10.30 AM under the Chairmanship of Principal Dr. Mehal Singh.

Dr. Taminder Singh, Co-ordinator read out the proceedings of the meeting held on 8.4.2017 which were passed and confirmed by the members.

Principal Dr. Mehal Singh, while welcoming the members, informed that the NAAC Peer Team is visiting the college during September 18-19, 2017 for third cycle reaccreditation. He solicited the support of members as the college was seeking better grades on the basis of academic and infrastructural improvement it has progressed since the last NAAC Peer Team visit in 2011.

S. Tejinder Singh Khalsa assured all the support on behalf of the members. He also suggested that IQAC members visit the different establishments in the college for on the spot assessment. On his suggestion the IQAC visited the different Departments and other establishments for an on the spot assessment and gave suggestions for further improvements.

Prof. P.S. Judge discussed at length about the schedule of the NAAC Peer Team visit and suggested the formation of different committees with regard the Peer Team visit. On his suggestion Principal Dr. Mehal singh assured that different committees in this regard will be formed and notified.

Prof. Raminder Kaur discussed about the role of IQAC during the NAAC Peer Team Visit. She emphasised upon the presentation of the Principal to the team.

Dr. M.S. Batra, Mrs. Sukhmeen Bedi and Mrs. Navneen Bawa also assured the support of the staff to make the visit a success.

Dr. Taminder Singh, Co-ordinator closed the meeting with vote of thanks.

Co-ordinator

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## Proceedings of the meeting of IQAC held on 9.12.2017

A meeting of Internal Quality Assurance Cell (IQAC) of Khalsa College Amritsar was held in the office of the Principal on 9.12.2017 at 10 AM under the Chairmanship of Principal Dr. Mehal Singh. At the outset Principal Dr. Mehal Singh welcomed the members of IQAC to the meeting.

Dr. Taminder Singh, Co-ordinator read out the proceedings of the meeting held on 9.9.2017 which were passed and confirmed by the members.

The agenda items were then taken up for discussion.

#### Agenda Item No. 1: To discuss the recommendations given by NAAC Peer Team.

Principal Dr. Mehal Singh, informed the members that NAAC Peer Team had visited the college on Sept- 18-19, 2018 and had given some recommendations regarding the quality enhancement of the institutions. He read out the recommendations and urged the IQAC to formulate a policy for the implementation of the same.

Prof. P.S. Judge suggested to create one more language lab as recommended by NAAC Peer Team. He also suggested to hire more numbers of teachers for elective subjects. The members also recommended to create a cell which would be responsible for collecting all the information regarding academic activities in the college. Principal Dr. Mehal Singh informed the members that an information cell headed by a teacher has already been created. All the information regarding all the academic activities will be stored in the cell. It was also decided to increase the internal assessment from 20% to 25% in all the classes from session 2018-19 as recommended by NAAC Peer Team.

Agenda Item No. 2: To discuss CGPA system to be adopted in PG classes from academic session 2018-19.

The members unanimously suggested for more deliberations among the various stake holders.

Agenda Item No. 3: To discuss about Faculty Development Programme (FDP) during winter vacations.

It was decided to hold Faculty Development Programme during Dec 22 - Dec 29, 2017. The Co-ordinator IQAC was asked to make the necessary arrangements.

Agenda Item No. 4: Miscellaneous with permission of chair.

There was no miscellaneous item.

The meeting ended with a vote of thanks from Dr. Taminder Singh Co-ordinator IOAC.

Confirmed

Dr. Taminder Singh Co-ordinator, IQAC.

Dr. Mehal Singh Principal

## Proceedings of the meeting of IQAC held on 28.04.2018

A meeting of Internal Quality Assurance Cell (IQAC) of Khalsa College Amritsar was held in the office of Principal Khalsa College Amritsar on 28.04.2018 at 2:30 PM. The following agenda were discussed.

#### Agenda Item No.1: To discuss the Academic Audit Report

The Academic Audit Report of Khalsa College Amritsar for the session 2017-18 was discussed and paseed.

#### Agenda Item No.2: To approve the prospectus/College book of the college for the session 2018-19

The prospectus of the college was discussed and approved to be released for the session 2018-19.

#### Agenda Item No.3: To conduct the orientation programs of newly admitted students.

It was suggested by the members to conduct the orientation programs for newly admitted students in the start of the session. It was also approved that concerned Faculty Deans/Heads of the Departments will conduct these programs.

#### Agenda Item No.3: Orientation program for newly recruited teachers.

It was decided to conduct the orientation programs for newly recruited permanent/adhoc teachers in the start of the session.

### Agenda Item No.4: Miscellaneous with permission of chair.

There was no miscellaneous item.

Confirmed

Dr. Taminder Singh

Director

Dr. Mehal Singh

Principal